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We shall undertake all commercially reasonable steps to prevent the disclosure of your personally identifiable information to third parties, except as may be required by law. UTAX will never sell your information for marketing purposes to outside third parties and all personal data will stay within the EEC.

### **How We Collect Information**

We collect information through data submitted by you. We use this data to serve you and provide products and online services that are, or may be, of value to you.

### **The Types of Information We Collect**

1. Your personal details, provided when you register on our Web site for information or other services. This information is stored in our databases, and allows us to deliver your requests.
2. If you are filling out an online request or registration form we may ask for additional demographic and contact information. This marketing information may be used to help us learn more about the types of users accessing our site and to help us provide you with services and products which you will find valuable.

### **How We Use Collected Information**

- To ensure our clients receive the information and services they request
- To help us understand who is using our Web site and why
- To register users for forthcoming events
- To support direct marketing programs
- To gain user feedback to improve overall user experience of our site

### **Further Information**

Please email [info@utax.co.uk](mailto:info@utax.co.uk) or phone on 01635 520800 if you require any further information of UTAX's data protection.

UTAX (UK) Limited is registered with the Data Protection Register.

Data Protection Register ([www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk))

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